Jane Aggie

5555 FM 1000 • Small Town, Texas • Phone (555) 555-1111• JaneAggie@Email.com

OBJECTIVE

Focus initiatives towards the promotion of the educational goals of the Houston Independent School District to provide rigorous and relevant instruction that is based on the formative and summative assessments of student data. Interested in the improvement and advancement of the instructional programs for the benefit of the program as a whole.

Education

**Texas A&M University,** College Station, TX

Doctor of Education in Curriculum and Instruction May 20XX

* *Title of Doctoral Thesis*
* GPR: 3.92

**Texas A&M University-Commerce,** Commerce, TX

Masters of Educational Administration May 20XX

* GPR: 3.84

Bachelor of Science in Instructional Science May 20XX

* Specialization in Mathematics
* GPR: 3.87

Education Administration Experience

**Haden Point High School**, Haden Point, TX May 20XX - Present

*Assistant Principal Grades 11-12*

* + - Review student transcripts/organize student graduation for ~90 students
    - Collaborate closely with administration team to implement new instructional programs for a staff of 25 teachers
    - Design and evaluate instructional programs that are in use and make recommendations and changes where needed to achieve a higher retention and teacher approval rating
    - Utilize T-TESS for teacher observations, coach teachers based on observed behavior to improve performance

EdUCATIOnAL Training Experience

**Winslow High School/ Junior High,** Winslow, TX May20XX - May 20XX

*Algebra I and Advanced Quantitative Reasoning (AQR) Teacher*

* Authored and Received the 2016 and 2017 Grant for implementation of technology
* Taught professional development on technology in the classroom using Google
* Implemented online video tutoring program through YouTube

*JH History* August 20XX - May 20XX

* Presented at Pre-Service teacher conference at TAMU-C and Navarro on Teacher Burnout and ways to avoid it.
* 2nd and 3rd year Participant in a Technology and Instruction Grant through funding from the Higher Education Coordinating Board at TAMU-C

Teaching Experience

**Haden Point Junior High School,** Haden Point, TXJuly 20XX - July 20XX

*8th Grade Math Teacher/Instructional Coach*

* Hired with TTIPS grant to aid teachers in achieving higher student, improved the average GPR of the math students by .2 during the winter semester.
* Authored benchmarks through Eduphoria and analyzed student results across grade levels
* Served on Site-Based Committee, dealing with emergent technology in education
* Integrated technology by creating instructional RtI videos and SMART lessons
* Selected to participate in grant from TAMU-C for Technology, Algebra and Instruction through the Higher Education Coordinating Board

TEACHING EXPERIENCE (CONT.)

**Shilling Intermediate School,** Shilling, TX May 20XX - June 20XX

*5th/6th Grade Teacher*

* Participated in principal internship, presented various topics at faculty meetings
* Academic math UIL Sponsor, helped prepare a team of 8 student to compete in 3 UIL events
* Contributed to after-school tutorial program to facilitate stronger math skills

**Aggieton Intermediate School***,* Aggieton, TX June 20XX - May 20XX

*5th Grade Teacher*

* Taught Math and Social Studies helping to prepare students for TAKS
* Helped create system to organize and analyze data from previous TAKS

**J. G. Flounder Elementary,** Hickory, TX May 20XX - June 20XX

*1st, 2ND, and 3rd Grade Teacher (Looped with students)*

* Participated in a committee for vertical and horizontal alignment across grade levels
* Collaborated with instructional facilitator to develop curriculum based on early literacy course
* Team leader on campus for implementing foundations of literacy course
* Participated in foundations of early literacy course in a partnership through Verizon Early Literacy and TWU Graduate Program
* Looped with the same students to observe the impact of literacy program

SERVICE/LEADERSHIP

**Winslow High School/ Junior High,** Winslow, TX

*Varsity Cheer Sponsor* May20XX

* Coordinated 6 travel events for the 36 team members
* Lead in 4 fundraising events for cheer team generating $12,000 of support for travel and equipment

*Junior High Student Council Sponsor* June 20XX - May 20XX

* Worked with and supported 12 students on the student council, supervising debates, and overseeing council meetings

**Poet High School,** Hickory, TX May 20XX - June 20XX

*Volunteer Mentor*

* Mentored 8 high school students as Poet High School in algebra 1 & 2

CERTIFICATIONS

Texas Principal Certification December, 20XX

Instructional Leadership Development Certification (ILD) May, 20XX

Google Educator June, 20XX

SMART® Notebook Certified Trainer June, 201XX

Elementary Certification (1-8) May, 20XX

Elementary Mathematics (1-8) May, 20XX

Mathematics (8-12) May, 20XX

Honors

*President’s List* Fall 20XX-Spring 20XX

*Dean’s List* Fall 20XX-Spring 20XX