## **Texas A&M University**

## **Marketable Skills**

Program:	University Studies- Business (USBU)
Degree:	BS
Department:	Mays Business School
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Outcome	Master the depth of knowledge required for a degree
Marketable Skills	<ul> <li>Serve as a link between management and employees by handling questions, interpreting and administering contracts and helping resolve work-related problems.</li> <li>Knowledge of business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources.</li> <li>Plan, organize, direct, control, or coordinate the personnel, training, or labor relations activities of an organization.</li> </ul>

Outcome	Demonstrate critical thinking
Marketable	<ul> <li>Using logic and reasoning to identify the strengths and weaknesses of</li> </ul>
Skills	alternative solutions, conclusions or approaches to problems.
	<ul> <li>Analyzing information and evaluating results to choose the best solution and solve problems</li> </ul>
	<ul> <li>Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.</li> </ul>
	<ul> <li>Determining how a system should work and how changes in conditions, operations and the environment will affect outcomes.</li> </ul>

Outcome	Communicate effectively
Marketable	The ability to communicate information and ideas in speaking and writing so
Skills	others will understand.
	<ul> <li>Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.</li> </ul>
	<ul> <li>Developing the ability to communicate information and ideas in speaking and in writing so others will understand.</li> </ul>

Outcome	Practice personal and social responsibility
Marketable	Monitoring/Assessing performance of yourself, other individuals, or
Skills	organizations to make improvements or take corrective action.
	<ul> <li>Managing one's own time and the time of others.</li> </ul>
	Giving full attention to what other people are saying, taking time to understand
	the points being made, asking questions as appropriate and not interrupting at
	inappropriate times.
	<ul> <li>Understands the importance of ethical decision-making in the business world.</li> </ul>

Outcome	Demonstrate social, cultural, and global competencies
Marketable	<ul> <li>Knowledge of principles and processes for providing customer and personal</li> </ul>
Skills	services. This includes customer needs assessment, meeting quality standards
	for services, and evaluation of customer satisfaction.
	<ul> <li>Being aware of others' reactions and understanding why they react as they do.</li> </ul>
	<ul> <li>The ability to tell when something is wrong or is likely to go wrong. It does not</li> </ul>
	involve solving the problem, only recognizing there is a problem.

Outcome	Prepare to engage in life-long learning
Marketable	<ul> <li>Understanding the implications of new information for both current and future</li> </ul>
Skills	problem-solving and decision-making.
	<ul> <li>Selecting and using training/instructional methods and procedures appropriate</li> </ul>
	for the situation when learning or teaching new things.

Outcome	Work collaboratively
Marketable	<ul> <li>Motivating, developing, and directing people as they work, identifying the best</li> </ul>
Skills	people for the job.
	<ul> <li>Bringing others together and trying to reconcile differences.</li> </ul>
	<ul> <li>Developing constructive and cooperative working relationships with others, and</li> </ul>
	maintaining them over time.